



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Robert Plamondon, *Chairman*
Andrew Sheehan,
Town Administrator

Sue Lisio, *Vice-Chairman*

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SELECTMEN'S MEETING MINUTES
March 15, 2011 - 7:00 P.M.
Selectmen's Meeting Chambers

I. PRELIMINARIES:

- 1.1 The meeting was called to order at 7:01P.M.
- 1.2 Roll call vote taken showed 2 members present and 1 absent: Chairman Robert Plamondon, (RP) and Clerk Nicholas Thalheimer, (NT) and absent Vice-Chair Sue Lisio (SL)
- 1.3 There were no Chairman's additions or deletions.
- 1.4 NT moved to approve the meeting minutes for February 15, 2011. RP seconded.
Unanimous vote.

II. MEETING BUSINESS:

- 2.1 Review/Approve Billing/Mutual Aid Agreement with the Town of Pepperell for Advanced Life Support Service.
The Board reviewed the agreement as attached. Fire-EMS Chief Don Klein explained this agreement is the exact same as the previous agreement, further explaining the Town of Pepperell is in the process of obtaining their license certification for ALS and one of the requirements is to update all existing agreements. NT moved to approve and sign the mutual aid and billing agreement with the Town of Pepperell. RP seconded. Unanimous vote.
- 2.2 Review/Discuss/Vote to adopt the following in accordance with Chapter 188 of the Acts of 2010 - An Act Relative to Municipal Relief
Statewide Public Safety Mutual Aid - Chapter 40 Section 4J
Fire Mutual Aid - Chapter 48 Section 59A
The Board reviewed the new session laws for mutual aid as attached. Andrew Sheehan explained the change relates to the need for assistance in the event of a natural disaster such as the Ice Storm of 2008. NT moved to adopt An Act Relative to Municipal Relief, Statewide Public Safety Municipal Relief, Chapter 40 Section 4J and Fire Mutual Aid Chapter 48 Section 59A. RP seconded. Unanimous vote.
- 2.3 Review/Comment on the Turnpike Village project as proposed and amended.
The Board reviewed the project - see attached. The Board moved to send no comment, and to defer to the Zoning Board of Appeals.
- 2.4 Review/Sign Proclamation, RE: Eagle Scout Award.
NT moved to declare April 3, 2011 as Andre Amadeo Imperiali day and to sign the proclamation. RP seconded. RP read the proclamation into the record. Unanimous vote.

RP acknowledged Representative Sheila Harrington from the audience. Representative Harrington gave a brief presentation of the various issues before the House including the status of the budget hearings and timeline of when the final budget numbers may be finalized and available. Rep. Harrington gave the Board the address for her office location in Groton and additional contact information for future reference.

2.5 Review/Sign Resolution, RE: Update to the Massachusetts Bottle Bill.

The Board reviewed the draft support letter. RP moved to table the agenda item until the entire Board is available to review.

2.6 Review/Approve update to Policies, RE: Townsend Meeting Hall.

The Board reviewed the policies – see attached. Andrew Sheehan informed the Board the fee structure and policies have been revised as part of an ongoing effort to keep up with the Meeting Hall's needs. RP inquired into what the funds are used for that go to the facility maintenance revolving account. NT moved to accept and approve the Townsend Meeting Hall polices as submitted. RP seconded. Unanimous vote.

2.7 Discuss/Appoint members to the Spaulding School Building Committee.

Andrew Sheehan informed the Board additional volunteers are needed in particular residents with a financial or construction background.

III. APPOINTMENTS OF PERSONNEL/OFFICIALS:

3.1 NT moved to nominate for appointment John A. King of 2 School Street, Townsend as Animal Inspector to Perform Barn Book Inspections. RP seconded. Unanimous vote.

NT moved to nominate for appointment Mary Letourneau of 352 Main Street, Townsend as Animal Inspector to Issue Quarantines for the Term Effective May 1, 2011 to April 30, 2012. RP seconded. Unanimous vote.

3.2 NT moved to appoint Joe Mazzola as Veterans Agent for a one-year term effective April 1, 2011 to March 31, 2012. RP seconded. Unanimous vote.

3.3 NT moved appoint Nicole Carter as an on-call firefighter to the Townsend Fire-EMS Department. RP seconded. Unanimous vote.

IV. WORK SESSION:

4.1 Board of Selectmen Representative Updates/Reports.

There were no updates or reports.

4.2 Town Administrator Report/Reminders

Andrew Sheehan announced there are vacancies on the following committees and encouraged any resident interested in serving on a committee to forward a volunteer response form to the Selectmen's office. Vacancies exist on: Council on Aging, Charter Review Committee, Energy Committee, Town Properties Committee, and Spaulding Building Committee.

4.3 NT moved to review and sign the payroll warrant outside of the meeting. RP seconded Unanimous vote.

4.4 NT moved to review and sign the bills payable warrant outside of the meeting. RP seconded. Unanimous vote.

V. ADJOURNMENT:

RP moved to adjourn at 7:45P.M. NT seconded. Unanimous vote.

Vote to release minutes of March 15, 2011 taken at the meeting held on _____, 2011.

SELECTMEN'S MEETING AGENDA

March 15, 2011 - 7:00 P.M. Selectmen's Meeting Chambers

I. PRELIMINARIES:

- 1.1 Call the meeting to order.
- 1.2 Roll call.
- 1.3 Chairman's Additions or Deletions.
- 1.4 Review/Approve Meeting Minutes for February 15, 2011.

II. MEETING BUSINESS:

- 2.1 Review/Approve Billing/Mutual Aid Agreement with the Town of Pepperell for Advanced Life Support Service.
- 2.2 Review/Discuss/Vote to adopt the following in accordance with Chapter 188 of the Acts of 2010 - An Act Relative to Municipal Relief
Statewide Public Safety Mutual Aid - Chapter 40 Section 4J
Fire Mutual Aid - Chapter 48 Section 59A
- 2.3 Review/Comment on the Turnpike Village project as proposed and amended.
- 2.4 Review/Sign Proclamation, RE: Eagle Scout Award.
- 2.5 Review/Sign Resolution, RE: Update to the Massachusetts Bottle Bill.
- 2.6 Review/Approve update to Polices, RE: Townsend Meeting Hall.
- 2.7 Discuss/Appoint members to the Spaulding School Building Committee.

III. APPOINTMENTS OF PERSONNEL/OFFICIALS:

- 3.1 Nominate for Appointment John A. King of 2 School Street, Townsend as Animal Inspector to Perform Barn Book Inspections and Mary Letourneau of 352 Main Street, Townsend as Animal Inspector to Issue Quarantines for the Term Effective May 1, 2011 to April 30, 2012.
- 3.2 Appoint Joe Mazzola as Veterans Agent for a one-year term effective April 1, 2011 to March 31, 2012.
- 3.3 Appoint Nicole Carter as an on-call firefighter to the Townsend Fire-EMS Department.

IV. WORK SESSION:

- 4.1 Board of Selectmen Representative Updates/Reports.
- 4.2 Town Administrator Report/Reminders
- 4.3 Review/Sign Payroll Warrant.
- 4.4 Review/Sign Bills Payable Warrant.

V. ADJOURNMENT: